



KONČAR

Končar - Switchgear Inc.

Subject: NOTICE TO PARTNERS RELATED TO COVID-19 PREVENTION

Dear partners,

We are currently facing a particular and complex challenge of the threat of COVID-19 infection.

During the previous days we have received several inquiries from our partners and I want to assure you that, considering the current situation at the factory site and in Zagreb, the work will continue in accordance with Croatian regulations.

It is our obligation, as your trusted partner, to meet the agreed deadlines for the delivery of goods and services as much as possible, while protecting the health of our employees and their families.

Over the past weeks, we have adopted proactively necessary prevention measures and gradually implemented appropriate security protocols regarding the prevention of COVID-19 infection.

These include the following:

- Postponing all visits, physical meetings and personal contacts with external partners that are not necessary
- Preventive measures during necessary visits of external partners, in terms of strict control of entry into the company and taking appropriate hygiene measures
- Organization of work from home, where possible
- Keeping due distance between co-workers
- Keeping personal contacts to a minimum
- Strict and rigorous individual quarantine measures, where necessary, to raise employee awareness and actively contribute to the prevention of contagion

To the best of our ability, we have increased our inventory of raw materials so that we can make deliveries on time.

In these challenging times, our employees do their best to be available for all your questions and suggestions.

We look forward to working with you both during this phase and afterwards in the usual and familiar terms.

Please also let us know that we are constantly monitoring the situation and notifying the competent institutions and crisis staff, so that we will adjust the measures on an ongoing basis and keep you regularly informed about our business activities.

With respect,

President of the Management Board
Željko Bago

Zagreb, March 18th, 2020